Minutes Endurance Officials Committee 23rd January 2018

| Item | Subject | Discussion | Action |
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| 0 | | There was a 30 minute delay before the video link started. | |
| 1 | Members Present | John Chidlow (JC), Steve Brace (SB), Jacqueline Brace (JB), Lesley Stowe (LS), Jamie Clode (JDC), Tom Marley (TM), Gerry Ashton (GA) Paul Brooks (PB) via Video Link, and Lynette Harries (LH) part time | |
| 2 | Apologies | Nigel Jones (NJ), Olive Dobson (OD), | |
| 3 | Mentoring | LH gave an outline of the Mentoring process which can operate formally or informally and has been trialled by T & F Officials. LH requested a pilot be started with Endurance Officials. A lead Mentor to be named for each Region as a first step, to identifying further Mentors & Mentees. PB to lead for North Wales, the Regional Licence Coordinators (RLC) to identify the lead Mentor in their Region. | |
| 4 | Endurance Officials Education & Training | TM advised by email, that an Endurance Officials & Risk Awareness course is planned for 06/03/18 at Sport Wales National Centre, with a course to be held in North Wales towards the end of March 2018, details to be listed on WA website when arranged. All requests for the Risk Awareness module to be made to TM (Tom Marley). This qualification is mandatory. The Risk Awareness module online version was closed from 31st December 2017. | |
| | | UKA are offering a Level 4 course on 28th April 2018. | |
| | | The Endurance Officials & Race Organisers Conference was held in Cardiff on 2 nd December 2017. | |
| | | Officials whose DBS lapses are removed from the Active Listing, but can recover their Active List status on renewing their DBS. | |
| | | For upgrade from Level 3 to 4 requires written reports from higher level officials. Is there a standard report form for this purpose? This item still outstanding. | |
| 5 | Recruitment of Race Referees & Event Adjudicators | More Event Adjudicators have been appointed by Run Britain. WA to ensure Event Adjudicators are appointed to all Road and Multi-Terrain races as it is a condition of the Licence. | |
| | | Event Adjudicators need to be accredited by Run Britain. Race Referees must be qualified Endurance Officials for Road/Multi-Terrain and Cross Country, (note Multi-Terrain races require 40% of the course distance to be on Tarmac/Concrete/Paved road to qualify as Multi-Terrain). | |

| | WA are to adopt a policy of appointing Referees for all off road Endurance Events who are to include within their duties compliance with the appropriate Licence conditions. This to apply to all Trail and Mountain/Fell races on a WA Licence as well as Cross Country. It has been decided that all Referees must be Licenced Endurance Officials. Those who formerly were allowed to referee unqualified are to be encouraged to become Endurance Officials. A list of the current Referees & Adjudicators was discussed. | JC |
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| Licencing and Regional Coordinators | JB has circulated Referee & Event Adjudicator Reports for WA & Welsh Run Britain Licenced Events to the RLCs . JB advised that future Road/Multi-Terrain Licence packs | JB |
| | RLCs to contact Referees of events with a missing Referee Report (back dated to 1/1/18, to ascertain if the listed Referee had attended the event or not and if attended to submit a report. | |
| | Analysis of Referee Reports was submitted by East, South and West Regions. | |
| | All future cross country licence packs to include Referee & Medical reports. JB to institute. | ЈВ |
| | WA are to create Welsh Licencing Standards for the off road Endurance disciplines similar to the UKA Road Standards. A draft Cross Country Standards document has been prepared and was discussed at the meeting. Several changes were suggested and it was decided that it should be submitted to John Temperton at UKA for advice. WA can elect to have higher standards in Wales than UKA but cannot lower any standards. | JC |
| | SB advised that new Medical Standards are to be reviewed. Query raised if this only applied to Road or to all Endurance Disciplines. | |
| UKA Trinity Clean Up of Endurance Officials | UKA Endurance Sub Group are planning a clean up of the Endurance Officials on the Trinity database and have supplied WA with a list of all Welsh Officials who have no current Risk Awareness module or DBS or both. List 1 comprises all without RA & DBS, List 2 without RA but with DBS, List 3 those with RA but no DBS. | |
| | Regional Coordinators UKA Trinity Clean Up of Endurance | road Endurance Events who are to include within their duties compliance with the appropriate Licence conditions. This to apply to all Trail and Mountain/Fell races on a WA Licence as well as Cross Country. It has been decided that all Referees must be Licenced Endurance Officials. Those who formerly were allowed to referee unqualified are to be encouraged to become Endurance Officials. A list of the current Referees & Adjudicators was discussed. Corrections to be updated and list reissued JB has circulated Referee & Event Adjudicator Reports for WA & Welsh Run Britain Licenced Events to the RLCs. Badvised that future Road/Multi-Terrain Licence packs will include an Event Adjudicator report form. RLCs to contact Referees of events with a missing Referee Report (back dated to 1/1/18, to ascertain if the listed Referee had attended the event or not and if attended to submit a report. Analysis of Referee Reports was submitted by East, South and West Regions. All future cross country licence packs to include Referee & Medical reports. JB to institute. WA are to create Welsh Licencing Standards for the off road Endurance disciplines similar to the UKA Road Standards. A draft Cross Country Standards document has been prepared and was discussed at the meeting. Several changes were suggested and it was decided that it should be submitted to John Temperton at UKA for advice. WA can elect to have higher standards in Wales than UKA but cannot lower any standards. SB advised that new Medical Standards are to be reviewed. Query raised if this only applied to Road or to all Endurance Disciplines. UKA Trinity Clean Up of Endurance Sub Group are planning a clean up of the Endurance Officials on the Trinity database and have supplied WA with a list of all Welsh Officials who have no current Risk Awareness module or DBS or both. List I comprises all without RA & DBS, List 2 without RA |

| | | TM has enacted on Trinity. Discussion was centred on the List 2 people, with some people listed for deletion and others to be required to qualify for the Risk Awareness module. There are only 2 outstanding List 3 people who intend to renew their DBS. | JC/TM |
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| 8 | Number Swapping | PB raised a problem with a persistent offender. Advice had been obtained from John Temperton at UKA who advised that UKA Rule 143 S2 (iii) applied. A discussion followed and it was agreed that WA should impose a 1 year ban on competing in WA Licenced events on offenders and their competitor number donors (subject to appeal). Our Committee recommendations to be refered to JW for implementation. PB to contact JW directly on the specific highlighted offender. | JC PB |
| 9 | Matters arising from previous minutes. | Item 4 (18/7/17 Minutes) JC had previously asked for all Regional Licence Coordinators to have access to Trinity for Officials in their Region. Still outstanding. No discussion on previous Meeting minutes. | |
| 10 | Committee & Delegate Reports | The minutes of the 5 Dec 2017 UKA Endurance Officials Sub Group Meeting had previously been circulated Licencing was discussed at the 19 th Jan 2018 Mountain/Fell Committee Meeting with a view to using Referees at races and also submitting Referee & Medical reports | |
| 11 | AOB | SB drew attention to the forthcoming Anglo-Celtic Plate UKA 100K Road Championships to be held in Redwick on 31st March 2018 | |
| 12 | Dates of Next Meetings | The following dates were selected, Wed 24 th April, Tue 24 th July, Wed 24 th October | |